

## CCC Meeting Agenda:

February 21, 2018 (RESCHEDULED Due to Weather)

(The CCC meeting is scheduled for 1 hour)

Please bring a laptop or email Amy Watkins if you need to borrow one.

### Old Business

2 minutes | • Approve Minutes

### New Business

2 minutes  
15 minutes

- Members share information regarding school communication received since last meeting
- Review topics discussed at the recent New York State School Boards Convention on communication

- Working with parents (PTAs)
- Working with parents of children with special needs

15 Minutes

- Discussion regarding recommendations to the Board to Avoid the Problems with the Mural (15 minutes)

10 Minutes

- Review of Draft [Communications Plan](#)

20 Minutes

- Review of Survey Questions
  - Newburgh Survey
  - Survey Questions from Marie
  - Questions the CCC already drafted ([Shared via Google Forms](#))
- Review a survey that Eddy Sloshower was interested in sending out regarding Capital Projects ([Shared via Google Forms](#))

### EFFECTIVE COLLABORATION NORMS AND GUIDELINES

#### Suspend Certainty:

- Remain open minded.
- Commit to big picture, not personal interest. Inquire into the ideas of others before advocating for one's idea.
- Putting all ideas on the table, this creates meaningful dialogue and discussion.
- Presume positive intentions of each member, this can prevent unintentional put-downs.

#### Respectful Responses:

- Putting all ideas on the table, this creates meaningful dialogue and discussion.
- Presume positive intentions of each member, this can prevent unintentional put-downs.
- Pause before responding to enhance dialogue and decision making.
- Pay attention to self and others, be aware of what you are saying and how it is said as well as how others are responding.
- Paraphrase to indicate that you are an active participant and understand the conversation.
- Encourage a spirit of inquiry, balance advocacy with inquiry, so as not to rush to decision making nor leave issues without closure.